

**Community Engagement and Outreach – Loring Park Master Plan**  
*Draft for discussion, circulation and development – Nov. 2009 updated from June 2009*

<u>Timeframe</u>	<u>Task</u>
April 2009-July 2009	Form a Steering Committee reflective of Loring Park neighborhood and stakeholders; determine membership; ensure neighborhood-wide base, as well as representation from renters, owners, business, institution on the SC and/or within the process.
April 2009-April 2010	Traffic Calming Task Force formed; membership recruited; neighborhood Issues identified and prioritize; long-range efforts developed for MPlan
April 2009-Oct. 2010	Report on and promote Master Plan effort in all CLPC meetings & events Secure 1-3 stories in the Downtown Journal on this effort
April 2009-Oct. 2010	Set monthly meeting date for Steering Committee and convene monthly
October 2009-Nov. 2009	Discuss and determine Project Scope – Master Plan Steering Committee
November 2009-Jan. 2010	Steering Committee could do a Walking Tour and inventory properties (?)
February-March 2010	Develop a Request for Proposal with City Planner - approve by CLPC Board - post
March 2010	Report to the Community on Master Plan progress at CLPC Annual Meeting - Promote Neighborhood-wide kick-off
March – May 2010	Plan and Implement a neighborhood-wide Kick-Off Event – May 2010 (?) Set date – Post ad in Downtown Journal – 45 day community notice Visioning session based on Minnesota Design Team methodology
April 2010	Consultant Interviews & Selection x MP Str. Committee, CLPC Board, City Planning staff
May 2010	Contract negotiations between CLPC & NRP & Consultant
May –June 2010	Plan and execute a “Harmon Avenue Design Charette” with MCTC Urban Planning Students (?)
June 2010	Hold focus groups as determined from Project Scope & Kick Off (after consultant is selected and working with us at this time)
May 2010-Aug. 2010	Doorknocking and Intentional Outreach to selected focus areas – TBD
June end-July 2010	Community Meeting to present, create, discuss plan framework (?)
July 2010	Steering Committee & Consultant synthesize input

August 2010	Community Information booth at National Night Out Event to present, discuss Draft Plan, gather input
Aug.-Sept. 2010	August Community Input synthesized and integrated; Oct. Community Meeting publicized – This draft reviewed at Land Use Committee
Oct. 2010	Community Meeting Held – Master Plan approved – Sent to CLPC Board
Nov. 2010	Loring Park Master Plan begins through City processes; Steering Committee Members and neighborhood residents organized for the hearings.

***\*NOTE – Once a Consultant is hired, there may be more additions to the Com. Engagement components based on discussions with Steering Committee and input from Community.***

Once there is a final plan approval, the City posts a 45-day Public Review and efforts move to City processes Beth Elliot, City Planner will facilitate. During the City Council Committee review, discussion, and approval of Master Plan Steering Committee members should be at Public Hearing, as well as volunteers. The plan will be presented at the Met Council by the City. At that meeting, the CLPC Board Chair and Steering Committee co-chairs and CLPC staff should be present.