

DRAFT

Board of Directors Meeting
Citizens for a Loring Park Community (CLPC)
Monday, November 9, 2009; 6:30-8:30 p.m.
Loring Park Office Building

Board members present: John van Heel, Richard Sandberg, Gary Gliem, Jan Sandberg, Pat Hafvenstein, Ed Newman, Neil Carlson, Neil Reardon

Board members absent: Robert Hansen, Becky Gullickson

Other attendees: Jana Metge (CLPC Coordinator), Brad Schaeppi (Eitel Building), Amanda Kushner (Downtown Journal)

I. 6:30-6:45 Welcome, Introductions, & Announcements – Dick Sandberg

Announcements

- **NRP Policy Board Election** – Thursday, Nov. 19th, 2009 from 6:30-9:00 p.m. at the Crown Roller Mill Building – 105 5th Ave. So., Minneapolis – Ed/Gary = Elector/Alternate
- **Holiday Party and Curry Dinner** – Thursday, Dec. 3rd @ “Mansion on the Hill,” 6:00 – 8:00 p.m.
- **Light Up Loring** – Wed., Dec. 9th at Loring Park – 6:00 p.m. - 8:00 p.m. Tree Lighting at 6:10p.m. - Music, Food, Carriage Rides!!
- **Personal Safety Workshop** Tuesday, November 17, 2009 at the World Mission Prayer League, 232 Clifton Ave. from 6:30 - 8:00 p.m. To reserve a place at the workshop, call Crime Prevention Specialist Renee Allen at the Minneapolis Police Department, 612-673-5163
- Jana circulated the Restorative Justice Newsletter and the latest two CLPC newsletters.

Approved the agenda by consensus.

Approved the October 14, 2009 Board minutes. (Motion John van Heel, second Pat Hafvenstein) Motion passed.

II. 6:45-7:15– FUNDRAISING EVENT – Gary Gliem

Gary described work in progress on the fundraising event.

The **theme** is “Love Loring.” Is it scheduled for February 11, 2010 at the Woman’s Club. Although the Loring Greenway Association meets the same day, that meeting should end by 6:00 p.m.

Gary has participated in several meetings so far, first with Woman’s Club representatives and later with others including Jana and John van Heel among others.

The Woman’s Club is donating space and charging \$40 per person for “heavy” hors d’oeuvres and desserts. There is no minimum on the number of attendees but Paul needs a list several days in advance to schedule food preparation. CLPC will not be billed until after the event. Patti Weber has suggested including tours of the Woman’s Club.

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In addition to food, there will be costs for entertainment and printing. Jana is pursuing entertainment. Diane Woelm will help cover part of the printing costs.

Numerous items have been pledged so far for the **Silent Auction**. We hope to get a minimum of \$50 per item. Items included lunch with Chief Dolan, a tour of a green roof with a dinner at Hell's Kitchen (Heaven and Hell Tour); Peter McLaughlin ride on LRT plus lunch, Orchestra Hall tickets, Music Box tickets, a Dunn Brothers class on coffee with beans, a RENT poster autographed by cast members, rounds of golf and dinner, possible FBI/CIA merchandise, and other items. Board members asked to suggest other options. Ideas suggested at the meeting were architects who would review a home/condo and develop ideas for remodeling (check with Brad for a possible contact). Jana will check on the tax deductibility of silent auction items. Other items would be lunch with interesting folks such as RT or Senator Dibble. Sasha will send a link for information about how to display Silent Auction items on the CLPC web site so that folks can post bids before the event. We could also use an email list to solicit bids.

John has been working on graphics complete with a logo.

The committee is working on a letter that will provide a rationale for supporting CLPC including Livability and Land Use issues.

Suggestion that the event should be labeled as the Annual Benefit.

Ticket cost is not set as yet. Possible cost of \$50 with \$40 for the cost of food. The hope would be to get sponsorships, possibly thorough some of the property owners, to offset some of the costs and so generate more profit. Discussion about the need to clarify the portion of the ticket price that is tax deductible. The Board reviewed a flyer from Jeremiah. The Board decided to leave ticket price in flux for now. Several members expressed concern about a higher price – we want to build the event over the years.

The next task is to identify **entertainment**. Dan Chouinard cannot participate but had a suggestion and Jana will follow up.

III. 7:15-7:40 Livability Committee

John provided some background on the Westside Convention Center Improvement Project, a nearly ten-year-old project related to the expansion of the Convention Center to improve the connection to Eat Street. John believes that in 2003 the Nicollet Avenue Service District approved expanding its scope (similar to the area outlined in blue on ATTACHMENT #1) but did not implement that decision. John believes that time is good to pursue this change with the new Downtown Improvement District and Michael McLaughlin's role with the City (as a consultant on service districts).

- **Motion from Oct 21** - The CLPC Livability Committee recommends that the CLPC Board send a letter to the Board of the Nicollet Avenue South Special Service District requesting that the service district expand its scope to include the kiosks and gateway banners on the north end of the district. (Motion John van Heel, sec Robert Hansen) Motion passed.
- **Motion from Oct 21** - The CLPC Livability Committee recommends that the CLPC Board send a letter to the City and Public Works asking that they implement a long-term maintenance plan for the remainder of the West Side Convention Center Project. (Motion John van Heel, second Robert Hansen) Motion passed.

The CLPC Board approves the actions recommended by the Livability Committee (Motion John van

Heel, seconded Neil Carlson):

The CLPC Board will send a letter to the Board of the Nicollet Avenue South Special Service District requesting that the service district expand its scope to include the kiosks and gateway banners on the north end of the district

The CLPC Board will send a letter to the City and Public Works asking that they implement a long-term maintenance plan for the remainder of the West Side Convention Center Project.

Motion passed

IV. 7:40-8:00 Land Use Committee – John Van Heel

Action on one application discussed at the Land Use Committee on November 2, 2009 was postponed pending further information from the City.

- **Motion from November 2, 2009** - The CLPC Land Use Committee supports the application by Three Monkeys Pub and Grill for a class E liquor license. (Motion Neil Carlson, second Dick Sandberg) Motion passed

The CLPC Board supports the application by Three Monkeys Pub and Grill at 14110 Nicollet for a Class E liquor license (Motion John van Heel, seconded Neil Carlson) Motion passed

- **Motion from November 2, 2009** - The CLPC Land Use Committee supports the development of a community wellness center at Minneapolis Community and Technical College (Motion Neil Carlson, second Becky Gullickson). Motion passed

The Board will be asked to investigate appointing a representative to work with the MCTC WAY committee.

The CLPC Board supports development of a community wellness center at Minneapolis Community and Technical College and appoints Becky Gullickson as the CLPC representative. (Motion Ed Newman, second Neil Carlson) Motion passed

- **Motion from November 2, 2009:** The CLPC Land Use Committee approves in concept a letter from the Traffic Calming Task Force for the City and Park Board requesting designation of the crossing at 15th and Oak Grove as a crosswalk. (Motion Dick, second Neil Carlson) Motion passed

Dick read a minor re-write of the letter from the Traffic Calming Task Force (TCTF). Comments that the letter must be briefer and clearly put the request up front. The letter should be signed by Sasha and Dick and sent to Lisa and Tom Nordyke (for the Park Board).

Brad noted a recent report from the city that says that a crosswalk at Oak Grove and 15th is not warranted but a mid-block crossing on Willow from the Greenway to the Park is appropriate. The TCTF needs to review this report and consider modifications to the letter. Also review the engineer speak in the report.

Neil noted that there is already wiring in the ground that could be used to power flashing lights.

The CLPC Board unequivocally supports continuing to work to improve the safety of the implied crossing at 15th and Oak Grove. (Motion Ed Newman, second Gary Gliem) Motion passed

- **Motion from April 27, 2009:** The CLPC Land Use Committee recommends that CLPC creates a pedestrian/traffic calming Task Force and that Sasha Mayer convenes the 1st meeting. Bob/Robert M/S/Consensus. Motion passes.

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The CLPC Board affirms the creation of a pedestrian Traffic Calming Task Force. (Motion John van Heel, second Gary Gliem). Motion passed

- **Master Plan** Steering Committee report

John reported that the goal to complete the RFP by January 2010.

v. **8:00-8:30 FINANCE RPT.** – Gary & Jana

- **Loring Greenway Association Letter**

The CLPC Board approves the moving NRP expenditure of \$3,000 for 2009 from the “Support for the Loring Greenway horticulturalist” line item (Strategy 2.1.4 F) to the administrative line item (CLPC Staff Strategy 12.2.1). (Motion Ed Newman, second John van Heel Motion passed

- **Status of 990 Report for 2008** – Due November 15th

Taxes were completed last Friday. The form should be ready soon for two signatures (Dick and Gary).

- **Cash flow, Profit & Loss and Year-to-Date Reports**

Jana distributed copies of the budget projection and actuals, profit and loss, and expenditures (See ATTACHMENT #2).

Gary reported that the budget and actual overall is OK. Accounting costs are a bit high due to Loring Greenway impact (which must be reported in the 990 form). Tax preparation must be paid for now; previously this work was done for free. There are still a few LGA bills outstanding – we would like to get this closed by the end of the year. Also Internet fees are high – John is investigating less expensive options (see Ed for ideas).

- **Plan for 2010 budget**

An early draft is included in ATTACHMENT #3. There is a possibility of \$30,000 for administrative money which would help cover budgeted revenue from private sources --- this may be targeted to other neighborhoods than ours. We will need to raise \$20,000 for next year to meet our budget. We need to approve a budget at the December meeting. It was suggested that the Executive Committee meet to discuss this item. A draft will be distributed to the Board before that meeting.

D&O insurance: NRP will be looking into alternate companies with the goal of identifying a new vendor in the next month or so.

Dick mentioned the idea of working more collaboratively with other downtown neighborhoods. John started the Downtown Neighborhood Group that meets monthly. Some of Jana’s work is done on a multi-neighborhood basis such as Court Watch. One concept that has floated around for years is to share resources including staff with special skills. Jana noted that recent applications for funds for Court Watch were turned down because Downtown is viewed as having access to lots of resources. Dick would like to bring this up as an agenda item for the other neighborhoods. The time may be right to pursue this. There was general support conceptually to discuss this with the downtown neighborhood group. Ed offered to host the group in December or January.

- **Plan for Coordinator 2010 Contract** – Items to consider: salary, vacation accrual rate and carryover, personal (holiday) days, sick days and health stipend.

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Jana has distributed a draft. The Executive Committee will bring a proposal for the December meeting. The health benefit issue may be resolved via a payroll company offering although the cost is unknown.

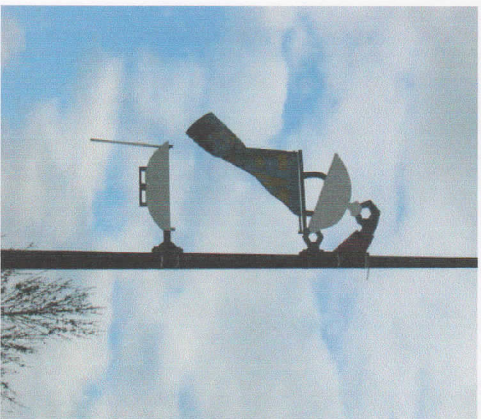
The Board talked about modifying the bylaws to include the Committee chairs in the Executive Committee and to discuss the role of the Executive Committee. The changes would need to be ready for publication for the Annual meeting in March.

Adjourned 8:29 p.m.

For November: Shaun Murphy confirmed to discuss striping of bike lanes on 15th and the Gateway for Loring Park.



Eat Street Kiosk



Gateway banners

**Westside
Convention
Center
Improvement
Project**